

Agenda Board Member Training September 11, 2014
Barren River Kentucky State Park

1. Welcome and Introductions
2. 2014 Board Seminar Content, dates and Location(s)
3. Overview of the 2015 Criteria Changes (**2-Page Handout and Tab 2 of Binder**)
 - a. National Uniform Licensing and Certification Examination
 - b. Background Check
 - c. College Degree Acceptance and Core Curriculum Requirements
 - d. Deletion of the Segmented Approaches to Criteria implementation
 - e. Restriction on CE course offerings
 - f. Distance Education requirements
 - g. Revisions to Subtopics Guide Note (1) and CE Topics
 - h. Trainee (Associate) Appraiser
 - i. Licensed Real Property Appraiser
 - j. Certified Residential Real Property Appraiser
 - k. Certified General Real Property Appraiser
 - l. Supervisory Appraiser Requirements
 - m. Trainee (Associate) Appraiser Requirements
4. AMC Issues, Statutes and Administrative Regulations
 - a. Payment of fees within 45 days
 - b. C&R Fee Study
 - c. Audits and requests for information
 - d. Micromanaging the requests given to appraisers
 - e. What is a review assignment?
 - f. Addressing the Recovery Fund payment request
5. Grievances and Investigations (**Tab 2 of the Binder**)
 - a. 324A:052 Investigations of Complaints, Hearings, Sanctions, Appeals, Denials of Credential
 - b. 201 KAR 30:070 Grievances
 - c. 324A.050 Grounds for refusal to reissue or renew certificate or license or other disciplinary action – Petition for reinstatement
 - d. ASC, AARO, TAF Disciplinary Matrix (**Tab 3 of the Binder**)
 - i. Purpose and intent **page ii**
 - ii. Examples of fines, assessment of costs, restitutions **page iii**
 1. Levels of Sanction **page iv**
 2. I – Minor - Sanction
 3. II – Technical errors or carelessness - Sanction
 4. III – Minor violations of Ethics Rule or Competency Rule. Other violations that affect the credibility of an assignment. - Sanction

5. IV – Significant violations, including Ethics Rule and Competency Rule. Sanction
6. V – Significant Ethics Rule and or Competency Rule violation or willful violations.
- iii. Aggravating Circumstances **page v**
- iv. Mitigating Circumstances **pages v and vi**
- v. Example of the application of levels and aggravating and migrating circumstances
 1. Example 1 **page vii**
 2. Example 1-A **page vii**
 3. Example 1-B **page vii**
 4. Example 2 **page viii**
 5. Example 2-A **page viii**
 6. Example 2-B **page viii**
 7. Example 3 **page ix**
 8. Example 3-A **page ix**
 9. Example 3-B **page ix**
 10. Example 3-C **page ix**
 11. Example 4 **page x**
 12. Example 4-A **page x**
 13. Example 4-B **page xi**
 14. Examples of USPAP violations with sanctions **pages 1 – 14 of Handout**
 15. **KREAB Case Mediation Summary (Handout Tab 3 Binder last page)**
- vi. Kentucky ranking in sanctions versus other states based on ASC data (**Tab 1 Binder**)
6. ASC Policy Statements (**ASC Annual Report 2013 Handout**)
 1. **SMT 1** – page R19 – Statutes, Regulations, Policies and Procedures Governing State Programs
 2. **SMT 2** – **page R22** – Temporary Practice
 3. **SMT 3** – **page R24** – National Registry
 4. **SMT 4** – **page R27** – Application Process
 5. **SMT 5** – **page R31** – Reciprocity
 6. **SMT 6** – **page R33** – Education
 7. **SMT 7** – **page R34** – State Agency Enforcement
 8. **SMT 8** – **page R36** – Interim Sanctions
 9. **Page R39** - Overview of the ASC Finding Rating Criteria (**Handout**)
 10. List of Problem Areas for States (Findings) **Handout 3 pages**
7. Other Items
8. Adjourn